STRUCTURED
Field Experience Log & Reflection
Instructional Technology Department

Candidate: Sarah Miller	Mentor/Title: Dr. Karla Carter, Media Specialist	School/District: Brantley County Middle School
Field Experience/Assignment: Tech Planning Project	Course: **7410 – Leadership**	Professor/Semester: **Fuller, Spring 2017**

Part I: Log

Date(s)	Activity/Time	STATE Standards PSC	NATIONAL Standards ISTE NETS-C
2/27/17	Shared Vision Survey	1.1, 1.4, 5.1	1a, 1d, 4a
3/27 – 4/1	SWOT Analysis	1.2, 4.1, 4.3, 5.1	1b, 4a, 5c
4/15 – 16	Action Plan	1.2, 4.1, 4.3, 6.1	1b, 4a, 6a
	Total Hours: [30 hours]		

DIVERSITY (Place an X in the box representing the race/ethnicity and subgroups involved in this field experience.)								
Ethnicity	**P-12 Faculty/Staff**				**P-12 Students**			
	P-2	3-5	6-8	9-12	P-2	3-5	6-8	9-12
Race/Ethnicity:								
Asian			✓					
Black			✓					
Hispanic			✓					
Native American/Alaskan Native								
White			✓					
Multiracial			✓					
Subgroups:								
Students with Disabilities			✓					
Limited English Proficiency			✓					
Eligible for Free/Reduced Meals			✓					

Part II: Reflection

CANDIDATE REFLECTIONS:
(Minimum of 3-4 sentences per question)

1. **Briefly describe the field experience. What did you learn about technology facilitation and leadership from completing this field experience?**

   This field experience included three parts: Shared Vision Survey, SWOT Analysis, and Action Plan. The survey was conducted first to develop a reality of our vision of technology use in our middle school. This reminded me that things are not always as they seem. I thought our teachers shared a vision regarding technology; most teachers are open and receptive to new technology ideas/strategies. The survey indicated this openness, however, it also indicated a discrepancy. A high number of teachers surveyed reported to believe that technology skills are necessary for college and career, but a low number reported to believe that teachers are responsible for teaching these skills. This discrepancy put the importance of developing a school-wide technology plan in the forefront of my mind. This information helped with my SWOT Analysis. I have actually participated in a SWOT Analysis of my school before, but not with a focus on technology. I liked that we aligned our opportunities to our strengths. This is a strategy that I had not thought of before, but it really ties the pieces together in a more cohesive way. With the Action Plan, I learned that as a leader, we need to be sure to look at all aspects when developing an Action Plan. I liked having to list the Evaluation Tools; having those listed prior to the implementation of the Action Plan will make it easier to inspect what we expect. I am starting a Technology Committee at my school, and I am looking forward to sharing the SWOT Analysis and Action Plan.

2. **How did this learning relate to the knowledge** (what must you know), **skills** (what must you be able to do) **and dispositions** (attitudes, beliefs, enthusiasm) **required of a technology facilitator or technology leader? (Refer to the standards you selected in Part I. Use the language of the PSC standards in your answer and reflect on all 3—knowledge, skills, and dispositions.)**

   From these assignments, I was required to design and develop a strategic plan to support our school's shared vision of technology to support a digital-age education. Specifically, in the Shared Vision Survey, I was required to employ proper skills and dispositions to conduct a needs assessment regarding technology. Additionally, the Action Plan requires me, and other teachers, to continue growing in knowledge and skills of current practice regarding technology.

3. **Describe how this field experience impacted school improvement, faculty development or student learning at your school. How can the impact be assessed?**

   This field experience has greatly impacted school improvement because it provided the evidence I needed to present to my administration in order to begin a Technology Committee, that will develop a school-wide Technology Plan, along with other initiatives. We will have our first meeting before the end of the school year, and we will begin with data from my Shared Vision Survey, my SWOT Analysis, and my Action Plan. My hopes are for us to review the analysis and plan to modify as the committee sees fit, and use those to develop our Technology Plan for 2017 – 2018!
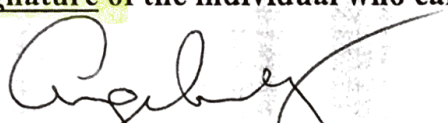
UNSTRUCTURED Field Experience Log & Reflection
Instructional Technology Department – *Updated Summer 2015*

Candidate: Sarah Miller	Mentor/Title: Dr. Karla Carter/Media Specialist	School/District: BCMS Brantley
Course: ITEC 7410: Technology Leadership & Vision in schools		Professor/Semester: Fuller/Spring 2017

(This log contains space for up to 5 different field experiences for your 5 hours. It might be that you complete **one** field experience totaling 5 hours! If you have fewer field experiences, just delete the extra pages. Thank you!)

Date(s)	1st Field Experience Activity/Time	PSC Standard(s)	ISTE Standard(s)
2/6 – 2/7	Collaboration to create presentation for administrators 3 total hours	2.6, 3.3, 5.1, 5.2	2a, 2h, 3f, 4a, 4b, 3g

First Name/Last Name/Title of an individual who can verify this experience: Dr. Angela Haney Principal, Brantley Co. Middle Sch.

Signature of the individual who can verify this experience:

DIVERSITY
(Place an X in the box representing the race/ethnicity and subgroups involved in this field experience.)

Ethnicity	P-12 Faculty/Staff				P-12 Students			
	P-2	3-5	6-8	9-12	P-2	3-5	6-8	9-12
Race/Ethnicity:								
Asian			X					
Black			X					
Hispanic			X					
Native American/Alaskan Native								
White			X					
Multiracial			X					
Subgroups:								
Students with Disabilities			X					
Limited English Proficiency			X					
Eligible for Free/Reduced Meals			X					

Reflection

Date(s)	2ⁿᵈ Field Experience Activity/Time	PSC Standard(s)	ISTE Standard(s)
2/14/17	Presentation Re: Inst. Technology to all principals in district. 2 total hours	2.6, 3.3, 5.1, 5.2	2a, 2h, 3f, 3g, 4a, 4b

First Name/Last Name/Title of an individual who can verify this experience: Dr. Brandon Carter Principal, Nahunta Primary Sch.

Signature of the individual who can verify this experience:

DIVERSITY
(Place an X in the box representing the race/ethnicity and subgroups involved in this field experience.)

Ethnicity	P-12 Faculty/Staff				P-12 Students			
	P-2	3-5	6-8	9-12	P-2	3-5	6-8	9-12
Race/Ethnicity:								
Asian								
Black	✓							
Hispanic	✓							
Native American/Alaskan Native								
White	✓							
Multiracial	✓							
Subgroups:								
Students with Disabilities	✓							
Limited English Proficiency								
Eligible for Free/Reduced Meals	✓							

UNSTRUCTURED Field Experience Log & Reflection
Instructional Technology Department – *Updated Summer 2015*

Candidate: **Sarah Miller**	Mentor/Title: **Karla Carter, Media Specialist**	School/District: **Brantley County Middle School**
Course: **ITEC 7410: Technology Leadership**		Professor/Semester: **Fuller, Spring 2017**

(This log contains space for up to 5 different field experiences for your 5 hours. It might be that you complete <u>one</u> field experience totaling 5 hours! If you have fewer field experiences, just delete the extra pages. Thank you!)

Date(s)	1st Field Experience Activity/Time	PSC Standard(s)	ISTE Standard(s)
2/6 – 7/17	Collaboration to create a "Tech Tools for 2017" Presentation for principals of all Brantley County schools 3 hours	2.6, 3.3, 5.1, 5.2	2a, 2h, 3f, 3g, 4a, 4b

<u>First Name/Last Name/Title</u> of an individual who can verify this experience: **Dr. Angela Haney, Principal, Brantley County Middle School**	<u>Signature</u> of the individual who can verify this experience: ==ON OTHER PAGE==

DIVERSITY (Place an X in the box representing the race/ethnicity and subgroups involved in this field experience.)								
Ethnicity	**P-12 Faculty/Staff**				**P-12 Students**			
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Multiracial			✓					
Subgroups:								
Students with Disabilities			✓					
Limited English Proficiency			✓					
Eligible for Free/Reduced Meals			✓					

Reflection
(Minimum of 3-4 sentences per question)

1. Briefly describe the field experience. What did you learn about technology coaching and technology leadership from completing this field experience?

In this field experience, I had the opportunity to collaborate with my principal on a presentation over "Tech Tools for 2017". I learned which skills she wanted her teachers to be proficient. This knowledge is helpful as a future technology coach because I have a clearer vision of skills she values. As a technology leader, I can better focus on the skills she presented as "valuable".

2. How did this learning relate to the knowledge (what must you know), skills (what must you be able to do) and dispositions (attitudes, beliefs, enthusiasm) required of a technology facilitator or technology leader? (Refer to the standards you selected above. Use the language of the PSC standards in your answer and reflect on all 3—knowledge, skills, and dispositions.)

Knowledge – I now have the knowledge to develop and implement technology-based professional learning that can focus on skills valued by my principal: organizational tips (managing calendar events/deadlines, etc.), formative assessments and data analysis, teacher website "must-haves", and parent communication tips.

Skills – Collaborating with my principal allowed me to develop my skills in designing the presentation to model principles of adult learning, and promote best practices in teaching, learning, and assessment.

Dispositions – While working with my principal, I was able to see skills that she values, and I was able to add my own personal views. This collaboration paved the way for a candid and productive conversation of the skills teachers need to be effective in a variety of areas. If I had not displayed a professional disposition, this may not have been as productive.

3. Describe how this field experience impacted school improvement, faculty development or student learning at your school. How can the impact be assessed?

This collaboration was for a presentation that I presented to all principals and the Superintendent of Brantley County schools. So, this field experience impacted faculty development. The collaboration itself will indirectly impact my leadership with our faculty by allowing me a new insight into the skills valued by a respected principal.

Date(s)	2nd Field Experience Activity/Time	PSC Standard(s)	ISTE Standard(s)
2/14/17	Presentation regarding "Tech Tools for 2017" to all principals and Superintendent of Brantley County Schools 2 hours	2.6, 3.3, 5.1, 5.2	2a, 2h, 3f, 3g, 4a, 4b

<u>First Name/Last Name/Title</u> of an individual who can verify this experience: **Dr. Brandon Carter, Principal, Nahunta Primary School**	<u>Signature</u> of the individual who can verify this experience: ON OTHER PAPER

DIVERSITY
(Place an X in the box representing the race/ethnicity and subgroups involved in this field experience.)

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Multiracial	✓							
Subgroups:								
Students with Disabilities	✓							
Limited English Proficiency								
Eligible for Free/Reduced Meals	✓							

Reflection
(Minimum of 3-4 sentences per question)

1. Briefly describe the field experience. What did you learn about technology coaching and technology leadership from completing this field experience?

This field experience allowed me to present for the first time in front of administrators outside of my own school. Because I teach at the only middle school in the district, I had to learn to design my presentation to be relevant to all grade level bands (P2; 3-5; 6-8; and 9-12). I also experienced that not administrators are as tech-savvy as my own administrators. I had to model a climate in which learning with technology is encouraged, ensuring some that they are not going to "mess" anything up.

2. How did this learning relate to the knowledge (what must you know), skills (what must you be able to do) and dispositions (attitudes, beliefs, enthusiasm) required of a technology facilitator or technology leader? (Refer to the standards you selected above. Use the language of the PSC standards in your answer and reflect on all 3—knowledge, skills, and dispositions.)

Knowledge – For this field experience, I had to know my tech tools, but I also had to know the needs of different grade level bands.

Skills – In addition to the knowledge, I had to possess the skills to model principles of adult learning, and promote best practices in teaching, learning, and assessment. I also needed to use my basic troubleshooting skills in this digital learning environment, which provided a good "teaching" moment in which I was able to model calmly working through technology issues.

Dispositions – My disposition needed to be professional simply because of the participants of the presentation, but I also needed to be encouraging and supportive. Most of the participants were not proficient in the tools/strategies I was presenting, so they were concerned about supporting their teachers with these tools/strategies. My disposition had to be supportive and encouraging to address their concerns.

3. Describe how this field experience impacted school improvement, faculty development or student learning at your school. How can the impact be assessed?

This collaboration was for a presentation that I presented to all principals and the Superintendent of Brantley County schools. So, this field experience impacted faculty development. The impact is difficult to assess in this case because not all principals are committed to providing technology training to their teachers.